

Document Requirements Chart

Applying for	Required documents for applicants 17 years of age and under	Required documents for applicants 18 years of age and over
Change Date of Birth	One document proving date of birth	One document proving date of birth
Permit	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport One document proving date of birth Parent/Guardian's consent (signature) is required on the application.	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Document proving date of birth Document proving signature Document proving Massachusetts residency
Out-of-State Permit Conversion from the United States, Canada, Mexico, and the U.S. Territories	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Current out-of-state Permit Certified copy of driving record not more than 30 days old Parent/Guardian's consent (signature) is required on the application. Note: Driver's Education Certificate is required to schedule a road test to obtain a License.	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Current out-of-state Permit Document proving Massachusetts residency Certified copy of driving record not more than 30 days old
License	<ul style="list-style-type: none"> Permit 	<ul style="list-style-type: none"> Permit
License Renewal	Not applicable	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Current or expired License
Duplicate of License, Permit, MA ID, or Liquor ID	Identification is required if not imaged.	Identification is required if not imaged.
Out-of State License Conversion with previous Massachusetts License expired less than four years	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Certified copy of driving record not more than 30 days old Out-of-state License* Parent/Guardian's consent (signature) is required on the application. * If the out-of-state License does not have a photo, an acceptable photo ID from the <i>Acceptable Identification Documents</i> list is required. Note: Must convert Driver's Education Certificate or complete Driver's Education in Massachusetts	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Document proving Massachusetts residency Out-of-state License* * If the out-of-state License does not have a photo, an acceptable photo ID from the <i>Acceptable Identification Documents</i> list is required. If the License is from Canada, Mexico, or a US Territory (including Puerto Rico), a certified driving record, not more than 30 days old, is required.
Out-of State License Conversion with previous Massachusetts License expired more than four years OR with no previous Massachusetts License	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport One document proving date of birth Certified copy of driving record not more than 30 days old Out-of-state License* (may be used as a document to prove date of birth.) Parent/Guardian's consent (signature) is required on the application. * If the out-of-state License does not have a photo, an acceptable photo ID from the <i>Acceptable Identification Documents</i> list is required. Note: Must convert Driver's Education Certificate or complete Driver's Education in Massachusetts.	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Document proving date of birth Document proving signature Document Proving Massachusetts residency Out-of-state License* (may also be used as a document to prove date of birth or signature, but cannot be used for both.) * If the out-of-state License does not have a photo, an acceptable photo ID from the <i>Acceptable Identification Documents</i> list is required. If the License is from Canada, Mexico, or a US Territory (including Puerto Rico), a certified driving record, not more than 30 days old, is required.
Out-of-state License Conversion (if you do not have the out-of-state License)	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport One document proving date of birth Acceptable photo ID from the <i>Acceptable Identification Documents</i> list (may be used as a document to prove date of birth.) Certified copy of driving record not more than 30 days old Parent/Guardian's consent (signature) is required on the application. Note: Must convert Driver's Education Certificate or complete Driver's Education in Massachusetts	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Document proving date of birth Document proving signature Document proving Massachusetts residency Acceptable photo ID from the <i>Acceptable Identification Documents</i> list (may also be used as a document to prove date of birth or signature, but cannot be used for both.) Certified copy of driving record not more than 30 days old
Massachusetts ID Must be 14 years or older Cannot hold a valid driver's License	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport One document proving date of birth Parent/Guardian's consent (signature) is required on the application.	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Document proving date of birth Document proving signature Document proving Massachusetts residency
Massachusetts ID Renewal	Not applicable	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Current or expired Massachusetts ID
Liquor ID Must be 21 years or older Cannot hold a valid Massachusetts License	Not applicable - applicant must be 21 years or older.	<ul style="list-style-type: none"> Verifiable SSN or Denial Notice with visa, I-94, and current non-U.S. Passport Document proving date of birth Document proving signature

Identification Requirements

You must produce at least three documents to apply for a learner's permit, license, or ID card. These documents must include:

- **Proof of date of birth**
- **Proof of signature**
- **Proof of Massachusetts residency**

Applicants under 18 years of age are not required to provide proof of residence or signature.

Social Security Number

All customers must have a valid Social Security Number (SSN) to apply for a Massachusetts learner's permit, driver's license, or ID card. If you do not have an SSN, you will need to visit your local Social Security Administration (SSA) office to apply for one.

Customers are required to present a Social Security Number (SSN) that validates with the Social Security Administration. If you are denied an SSN, an **acceptable** written denial notice, not more than 60 days old, from the Social Security Administration (SSA) is required. Along with the denial notice, you must also provide:

- **Your current non-U.S. Passport**
- **Proof of your current visa status**
- **An I-94 Record of Arrival & Departure** (either a paper version from US Customs and Border Protection or a printout of an electronic version downloaded from their website: www.cbp.gov/i94)

Document Requirements Chart Guide

1. Locate the transaction you are applying for in the left column.
2. Locate the column across the top of the chart that identifies your age. Then look down that column until you reach the box in the same row as the transaction you've chosen.
3. Read the identification documents that are required.
4. Refer to the *Acceptable Identification Documents* list to determine which documents you have that meet the requirements. Photocopies are not acceptable.
5. Bring your documents with you when visiting a Registry branch.

NOTE: It is not the function of RMV employees to advise you about which documents to present. No specific type of document on either list is required or preferred. In following these policies and procedures, RMV employees apply the same eligibility requirements to all applicants equally, without regard to race, sex, creed, national origin, or English speaking ability. The issuance of a driver's license, learner's permit, or ID card is not a determination of whether or not a person has legal or illegal immigration status. That is the responsibility of the Bureau of Citizenship and Immigration Services.